



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
 Ormoc City
 EVSU ORMOC CAMPUS



07 October 2025

DR. DENNIS C. DE PAZ
 President
 Eastern Visayas State University
 Archbp. Lino R. Gonzaga Ave., Tacloban City
 6500 Leyte

RECEIVED
 EVSU RECORDS OFFICE
 DATE: 10/07/25 TIME: 4:30
 BY: A. SILLON
 CNX1025042


Dear President de Paz,

I am writing in relation to our approved extension project with the Ati indigenous people in Hamtic, Antique (please see the attached files for details). Please note that we schedule our first major activity, that is, "to conduct community consultation and planning workshops" with project partners and community leaders on October 28, 29, 30, 31 and November 1, 2025. For this reason, I am requesting a travel order on official business for the following:

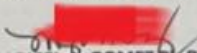
- Dr. Jeffry Ocay (Project Leader)
- Dr. Beatrice D. Mabitad (Assistant Project Leader)
- Prof. Georgina Orbeta (Assistant Project Leader)


May this request merit your approval.

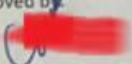
Very respectfully yours,


JEFFRY OCAY Ph.D.
 University Professor

Recommending Approval:


MARICEL R. GOMEZ Ph.D.
 Campus Director


DANILO B. PULMA, DM
 Vice President for Research, Innovation and Extension

Approved by:

DENNIS C. DE PAZ Ph.D.
 University President



BUDGET OFFICE
 FUNDS AVAILABILITY
 FUND SOURCE: gca
 DUE JEAN V. CALLOSOSA, UPT, NIPRM



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BRGY. DON FELIPE LARAZABAL 6541 ORMOC CITY, PHILIPPINES
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EASTERN VISAYAS STATE UNIVERSITY
Tacloban City

Title of the Form: TRAVEL ORDER

Control No. EVSU-PRES-F-004

Revision No. 01

Date November 6, 2019

OFFICE OF THE UNIVERSITY PRESIDENT

MEMORANDUM

Date: October 14, 2025

**JEFFRY V. OCAY
BEATRICE D. MABITAD
GEORGINA ORBETA**

You are hereby authorized to conduct community consultation and planning workshops in relation to the extension project with the Ati Indigenous people on October 28-31, 2025 and November 1, 2025 in Hamtic, Antique on official business.

Your travel expenses, per diems and other incidental expenses in connection with the official travel shall be charged to the respective department/colleges/campuses subject to the usual accounting and auditing rules and regulations.

Pursuant to Memorandum Circular No. 987 dated June 10, 1977, of the Office of the President of the Philippines, you are required to submit to this Office within THIRTY (30) DAYS after the termination thereof, a report in FOUR (4) copies regarding your attendance and participation in the aforementioned activity which shall include a summary of the discussion taken-up, briefs of the lecture, prescribed materials and official handouts, as well as your recommendation for the improvement of the service being rendered in your specialized professional field as a result of what you learned from your attendance and participation therein.

Failure to submit such report therein, the prescribed period shall render you ineligible to attend any other similar gathering and make you liable to the refund of all expenses incurred by the government for such attendance.

Please act accordingly.



DENNIS C. DE PAZ, PhD
University President

- ☒ Personnel Concerned
- ☒ HRMO
- ☒ Accountant
- ☒ Record's Office
- ☒ File

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NARRATIVE REPORT

Activity	Preliminary Visit to the Ati Community in Hamtic, Antique
Objective	To discuss the details of the actual establishment of the School of Living Traditions (SLT) in the Ati Community in Hamtic, Antique
Project Title	Empowering the Ati Community in Hamtic, Antique through the Establishment of a School of Living Traditions
Project Leader	Dr. Jeffrey Ocay
Assistant Leaders	Anesito Cutillas, John Paul Petrola, Beatrice Mabitad, Georgina Orbeta
Project Staff	Mr. Jake Ledesma
Date of Visit	October 28, 2025 to November 1, 2025

Introduction

The preliminary visit to the Ati Community in Hamtic, Antique was conducted as part of the extension project titled “Empowering the Ati Community in Hamtic, Antique through the Establishment of a School of Living Traditions.” The visit aimed to discuss in detail the actual establishment of the School of Living Traditions (SLT), which seeks to preserve, revitalize, and sustain the indigenous knowledge, skills, and cultural heritage of the Ati people through a culturally grounded educational initiative.

Narrative of Activities

On October 28, 2025, the Extension Team from Eastern Visayas State University (EVSU), Ormoc City Campus departed from Ormoc City to Tacloban City to board a Cebu Pacific flight bound for Iloilo City. The flight departed Tacloban City Airport at 6:45 p.m. and arrived safely at Iloilo International Airport at 8:30 p.m. Upon arrival, the team checked in at Circle Inn Hotel, Iloilo City, for an overnight stay.

On October 29, 2025, the team, together with the partners from the University of San Agustin, traveled from Iloilo City to Tobias Fornier, Antique, using a rented van at a rate of ₱5,500 per day for a total of ₱16,500 covering three days. The group stayed overnight at Romas Pebbled Cove Resort in San Joaquin, Iloilo, in preparation for the next day’s visit to the Ati community in Hamtic.

Early in the morning of October 30, 2025, the team departed from San Joaquin and traveled to Hamtic, Antique, arriving at around 10:00 a.m. The group was warmly welcomed by Bae Delia, the Chieftain of the Ati community. From 11:00 a.m. to 3:00 p.m., the team conducted a meeting with Bae Delia and several elder members of the Ati community to discuss the details of the actual establishment of the School of Living Traditions (SLT).

The meeting was highly productive and marked a crucial step in the project’s implementation. Prof. John Paul Petrola, Director of the Center for Heritage and Indigenous Cultures at the University of San Agustin, Iloilo City, expressed his support by providing ₱25,000.00 as a down





payment for the construction of a small *kubo* that will serve as the SLT classroom, with a total project cost of ₱70,000.00.

During the meeting, the team and the Ati elders also finalized the structure and timeline of the SLT program. It was agreed that the 12-month project would be divided into three phases:

- Phase 1 (First 3 months):** Construction of the native classroom (*kubo*)
- Phase 2 (Next 3 months):** Training of Ati teachers/facilitators
- Phase 3 (Last 6 months):** Implementation of actual classes to be held every Saturday afternoon, from 1:00 p.m. to 4:00 p.m.

The curriculum will focus on key aspects of Ati culture, including Ati Language (2 months), Ati Music (1 month), Ati Poetry (1 month), RARA (1 month), and the final month for culminating activities and closing.

After the successful discussion, the team departed from Hamtic, Antique, at around 3:30 p.m. and returned to Iloilo City.

On October 31, 2025, the team spent the entire day in Iloilo City processing the data and insights gathered from the community meeting. They also planned the next visit to Hamtic, Antique, which was scheduled for early December 2025 to monitor the construction progress of the SLT classroom and to hold follow-up consultations with Bae Delia and the Ati elders.

On November 1, 2025, the team prepared for their return trip to Ormoc City. They left for Iloilo International Airport at 10:00 a.m., boarded a flight to Tacloban City at 5:00 p.m., and arrived at around 7:00 p.m. The team then traveled by land from Tacloban to Ormoc City, arriving safely at around 10:00 p.m.





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Reflections

The preliminary visit of the EVSU-CTU-USA Extension Team successfully achieved its objective. The discussion with the Ati community leadership provided a strong foundation for the establishment of the School of Living Traditions (SLT) in Hamtic, Antique. The event not only strengthened institutional partnerships between Eastern Visayas State University, Cebu Technological University, and the University of San Agustin, and the Ati community in Hamtic, Antique, but also fostered trust and collaboration necessary for the project's success.

Through this initiative, the Ati community in Hamtic, Antique will soon have a sustainable platform for the preservation and transmission of their indigenous language, art, and traditions, thereby contributing to cultural empowerment and heritage conservation. Indeed, the positive outcomes of this visit set the direction for the next phases of the project implementation, which ensures continuous engagement with the Ati people in Hamtic, Antique (and soon in many Ati communities in Panay) and the realization of the goals of the School of Living Traditions.

Prepared by:

A handwritten signature in blue ink, appearing to read "Jeffry Ocay".

DR. JEFFRY OCAY
Project Leader
3 November 2025



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